

Admissions Policy



Nurture and Grow Childcare

Statement of Intent

At Nurture and Grow Childcare, we are committed to providing a fair and inclusive admissions process that complies with the statutory requirements of the Early Years Foundation Stage (EYFS), our local authority agreement for funded places, and relevant equality legislation. Our aim is to offer high-quality early education to all children, while maintaining transparency and fairness in our admissions criteria.

We are registered to provide care and early education for children from Birth to 8 years of age, in accordance with our Ofsted registration and in line with legal ratios and space requirements set out in the EYFS. When considering admissions we are mindful of staff: child ratios and the facilities available at the nursery.

Places will usually be offered on a first-come, first-served basis if there are places available within the age group. If there is a waiting list, spaces will usually be allocated based on the booking pattern that best fits with the space available in the nursery.

Otherwise, the following admission criteria will be applied (in order of priority):

1. Children currently attending who are increasing their sessions
2. Children who have siblings already attending the nursery
3. Children of employees
4. Looked after children
5. A child known by the local authority to have special educational needs and/or a disability (SEND) and whose needs can be best met at the preferred nursery
6. A vulnerable child with either a Child Protection or a Child in Need Plan or in receipt of other local authority support
7. Children whose parents live within the local area
8. Children whose parents work within the local area

A child requiring a full-time place may have preference over one requiring a part-time place. This is dependent upon work commitments, occupancy and room availability. We operate a waiting list and places are offered on an availability basis.

We operate an Inclusion and equality policy and ensure that all children have access to nursery places and services irrespective of their gender, race, disability, religion or belief or sexual orientation of parents.

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Prior to a child attending nursery, parents must complete and sign a contract and registration form. These forms provide the nursery with personal details relating to the child. For example, name, date of birth, address, emergency contact details, parental responsibilities, dietary requirements, collection arrangements, fees and sessions, contact details for parents, doctor's contact details, health visitor contact details, allergies, parental consent and vaccinations etc.

Providers eligible to provide government funded places for early education

Fully funded sessions may be available for eligible children from 9 months to four years old, subject to eligibility and the availability of sessions and staffing arrangements.

All funded sessions are now in line with the flexible arrangement as specified by the Government. When you register your child for their funded place, we will discuss your needs and, as far as possible with availability and staffing arrangements, we will accommodate your wishes. We reserve the right to limit and/or have specific funded sessions, according to our business requirements. These places will be allocated on a first come, first served basis and can be booked a term in advance. Please note for the admissions of the government funded nursery education places we have a termly intake, beginning the term following your child's birthday.

Nursery funding considerations Funded-only children

Children accessing funded only sessions, whereby they attend no additional hours above the 15 or 30 hours across 38 weeks (even if stretched across the year), will attend nursery with no charge. The nursery will receive government funding to cover these funded hours. However, the government funding does not cover the full cost of provision, such as meals, snacks, consumables and activities. Therefore, we kindly ask for a voluntary contribution towards these costs.

This policy was adopted on	Signed on behalf of the nursery	Date for review
14.07.2025	Tracey Doidge	01.07.2026